

Bed Bug Extermination Service Preparation Notice

Dear Resident,

A bed bug treatment has been scheduled for your residence on: **[Insert Date]**.

To ensure the treatment is effective, you must complete the following preparation steps before the technician arrives. Failure to prepare may result in the rescheduling of your service and additional fees.

1. Clothing and Linens

- Remove all bed sheets, pillowcases, blankets, and bed skirts.
- Empty all closets and dresser drawers in the affected rooms.
- Place all fabric items (clothing, curtains, rugs, towels) in sealed plastic bags.
- Wash all items in hot water and dry them on high heat for at least 30 minutes.
- Place clean items in NEW, sealed plastic bags and keep them away from furniture until treatment is complete.

2. Furniture and Clutter

- Move all furniture at least 2 feet away from the walls.
- Clear all items from the floors, including inside closets and under beds.
- Remove all items from bookshelves, nightstands, and coffee tables.
- Discard any heavy clutter or trash in sealed bags.

3. Electronics and Wall Items

- Unplug all electronic devices.
- Remove pictures, mirrors, and wall hangings.

4. Pets and Residents

- All residents and pets must leave the premises during the treatment.
- Cover fish tanks and turn off air pumps.
- You may return to the unit **[Insert Number]** hours after the treatment is finished.

Thank you for your cooperation in resolving this matter.

Sincerely,

[Management Name/Company]
[Phone Number]