

Date: [Insert Date]

To: [Tenant Name]

Address: [Property Address]

Unit Number: [Unit Number]

RE: NOTICE TO CEASE AND REMEDY UNAUTHORIZED PROPERTY ALTERATIONS

Dear [Tenant Name],

This letter serves as a formal warning regarding unauthorized alterations made to the premises located at [Property Address]. It has come to our attention that the following modifications have been performed without prior written consent from the Landlord/Management:

[List specific alterations here, e.g., painting walls, installing shelving, changing locks, etc.]

According to your Lease Agreement dated [Lease Start Date], specifically Section [Section Number/Title], tenants are strictly prohibited from making structural or cosmetic changes to the property without express written approval.

To avoid further legal action, including the termination of your tenancy (eviction), you are required to:

- Immediately stop any ongoing construction or modification work.
- Restore the property to its original condition by [Deadline Date].
- Allow a property inspection on [Inspection Date/Time] to verify the restoration.

Failure to comply with this notice and remedy the violation by the date specified above will result in the commencement of formal eviction proceedings. Please be advised that you will be held financially responsible for any costs incurred to restore the property to its original state.

If you have any questions regarding this notice, please contact the management office immediately.

Sincerely,

[Your Name/Signature]

[Landlord/Property Management Name]

[Contact Phone Number]

[Contact Email]