

[Landlord Name]  
[Landlord Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]

[Date]

[Tenant Name]  
[Business Name]  
[Property Address]  
[Suite/Unit Number]  
[City, State, Zip Code]

**RE: Notice of Rent Increase for [Property Address]**

Dear [Tenant Name],

This letter serves as formal notice regarding a change in the monthly rent for the commercial premises you currently occupy at [Property Address].

In accordance with the terms of your lease agreement dated [Lease Start Date], your rent will be adjusted to reflect current market conditions and operating costs. Effective as of [Date Increase Takes Effect], your new monthly rent will be \$[New Rent Amount].

Currently, your monthly rent is \$[Current Rent Amount]. This represents an increase of \$[Increase Amount] per month.

All other terms and conditions of your existing lease agreement remain in full force and effect. Please ensure that your payments starting from [Date Increase Takes Effect] reflect this new amount.

We value your tenancy and look forward to continuing our professional relationship. If you have any questions regarding this adjustment, please contact [Name/Department] at [Phone Number].

Sincerely,

[Signature]  
[Printed Name]  
[Title/Company Name]