

Date: [Insert Date]

To: [Insert Tenant Name]

Address: [Insert Property Address]

RE: NOTICE TO CEASE AND DESIST UNAUTHORIZED SUBLEASING

Dear [Insert Tenant Name],

This letter serves as formal notice that you are in violation of your lease agreement dated [Insert Lease Start Date] for the premises located at [Insert Full Address].

It has come to our attention that an unauthorized individual, [Insert Subtenant Name, if known, otherwise "an unidentified person"], is currently residing in or occupying the premises without the prior written consent of the Landlord. This is a direct violation of Section [Insert Section Number] of your lease agreement, which prohibits subletting or assigning the lease without express permission.

DEMAND IS HEREBY MADE that you immediately cease and desist from all unauthorized subleasing activities. You must ensure that the unauthorized occupant vacates the premises no later than [Insert Deadline Date, e.g., 3 to 7 days from notice].

Failure to comply with this notice and remedy this violation by the date specified above will result in further legal action, which may include:

- Commencement of formal eviction proceedings.
- Termination of your lease agreement.
- Legal action to recover damages and attorney fees.

Please contact [Insert Name] at [Insert Phone Number/Email] immediately to confirm that the unauthorized occupant has moved out.

Govern yourself accordingly.

Sincerely,

[Your Signature]

[Your Printed Name]

[Landlord/Property Manager Title]