

NOTICE TO CEASE AND LEASE VIOLATION

Date: [Current Date]

To: [Tenant Names] and All Other Occupants

Address: [Property Address, Unit Number, City, State, Zip Code]

RE: NOTICE OF LEASE VIOLATION - UNAUTHORIZED OCCUPANTS

Dear [Tenant Names],

You are hereby notified that you are in violation of your residential lease agreement dated [Lease Start Date] for the premises located at the address listed above.

Specifically, it has come to the attention of Management that there are unknown or unauthorized individuals residing in the unit who are not listed as tenants or authorized occupants on the lease agreement. This is a direct violation of Section [Insert Section Number, e.g., 4] of your lease regarding "Occupancy and Use."

Required Action:

To cure this breach, you must ensure that all unauthorized individuals vacate the premises within [Number of Days, e.g., 3 or 7] days from the date of this notice. If you wish to add an occupant to the lease, they must submit a formal application and pass the standard screening process; however, no person may reside in the unit until they have been approved in writing by the landlord.

Failure to comply with this notice and remove the unauthorized inhabitants by [Deadline Date] will result in further legal action, which may include the termination of your tenancy and the filing of an eviction lawsuit.

Please contact the undersigned immediately to confirm that the unauthorized persons have vacated or to discuss this matter further.

Sincerely,

[Your Name/Property Manager Name]

[Landlord/Company Name]

[Phone Number]

[Email Address]