

Date: [Date]

To: [Tenant Name]

Address: [Unit Number/Street Address]

RE: SECOND WARNING NOTICE - NOISE VIOLATION

Dear [Tenant Name],

This is a formal second warning regarding a noise complaint received on [Date of New Incident] at approximately [Time].

We previously sent you a notice on [Date of First Warning] regarding a similar violation. It has been reported that the noise levels originating from your unit are still exceeding reasonable limits and are disturbing the peace of your neighbors. Specifically, the report mentioned: [Briefly describe noise, e.g., loud music, shouting, or heavy footsteps].

As a reminder, your lease agreement states under Section [Section Number] that tenants must refrain from any activity that interferes with the rights, comforts, or convenience of other residents.

Please consider this a final warning. Any further noise complaints may result in formal legal action, including but not limited to fines or the termination of your lease agreement.

We value you as a tenant and ask for your immediate cooperation in maintaining a quiet and respectful environment for all residents.

Sincerely,

[Your Name/Property Manager Name]

[Management Company Name]

[Phone Number]