

**Date:** [Insert Date]

**To:** [Tenant Name]

**Property Address:** [Insert Unit Number and Street Address]

**Subject: NOTICE OF NOISE COMPLAINT VIOLATION**

Dear [Tenant Name],

This letter serves as formal notice that management has received a formal complaint regarding excessive noise originating from your unit on the following date(s) and time(s):

**Date(s):** [Insert Date of Incident]

**Time(s):** [Insert Time of Incident]

The reported activity (e.g., loud music, shouting, heavy footsteps, barking) constitutes a violation of your Lease Agreement, specifically Section [Insert Section Number], which outlines the "Quiet Enjoyment" and "Noise Policy" for all residents.

All residents are entitled to the quiet enjoyment of their own homes. Excessive noise that disturbs your neighbors is not permitted, especially during designated quiet hours, which are from [Start Time] to [End Time].

Please consider this a formal warning. We ask that you take immediate steps to reduce your noise level to ensure it does not disturb others in the building. Further violations may result in additional actions, including but not limited to, fines or the initiation of eviction proceedings as permitted by your lease and local law.

If you believe this complaint was made in error or if you have any questions, please contact the management office at [Insert Phone Number] or [Insert Email Address].

Thank you for your immediate cooperation.

Sincerely,

[Your Name/Property Manager Name]

[Property Management Company Name]