

Date: [Date]

To: [Tenant Name]

Address: [Property Address, Unit Number]

RE: NOTICE TO CEASE AND DESIST - SMOKING POLICY VIOLATION

Dear [Tenant Name],

This letter serves as a formal notice that you are in violation of the non-smoking policy established in your residential lease agreement dated [Lease Start Date] for the property located at [Property Address].

On [Date of Incident/Observation], it was reported/observed that smoking occurred in the following prohibited area: [Specify Location, e.g., Inside the unit, Balcony, Common Hallway].

Per Section [Section Number] of your Lease Agreement: "*Insert specific quote from lease regarding smoking ban*".

You are hereby instructed to **CEASE AND DESIST** all smoking activities on the premises immediately. Failure to comply with this policy constitutes a material breach of your lease agreement.

Please be advised that continued violations may result in further legal action, including but not limited to, the assessment of cleaning/remediation fees, fines, or the initiation of eviction proceedings.

We value your residency and request your immediate cooperation in maintaining a smoke-free environment for all occupants.

Sincerely,

[Your Name/Property Manager Name]

[Landlord/Management Company Name]

[Phone Number]