

NOTICE OF INTENT TO ENTER PREMISES

Date: [Date of Notice]

To: [Tenant Name]

Address: [Property Address and Unit Number]

Dear Tenant,

This letter serves as formal notice that the Landlord or authorized agents intend to enter the premises listed above for the purpose of a **Fire Safety Inspection**.

Scheduled Date: [Date of Inspection]

Estimated Time: [Start Time] to [End Time]

The scope of this inspection includes, but is not limited to, checking:

- Smoke detectors and carbon monoxide alarms
- Fire extinguishers
- Sprinkler systems
- Clearance of emergency exits and hallways

Entry is permitted under the terms of your lease agreement and local housing laws regarding maintenance and safety. You are not required to be present during the inspection. If you have pets, please ensure they are secured in a crate or removed from the premises during the time listed above.

If you have any questions or need to discuss this schedule, please contact us immediately at [Phone Number] or [Email Address].

Thank you for your cooperation in keeping the building safe.

Sincerely,

[Your Name/Company Name]

[Title]

[Phone Number]