

NOTICE OF INTENT TO ENTER PREMISES

Date: [Date of Notice]

To: [Tenant Name(s)]

Property Address: [Full Rental Address]

Dear Tenant,

Please take notice that the Landlord, Property Manager, or authorized agent intends to enter the premises listed above at the following time:

Date of Entry: [Date]

Estimated Time: Between [Start Time] and [End Time]

Purpose of Entry:

To allow a contractor to access the unit to conduct an inspection and provide an estimate for the following repairs/improvements:

[Description of work, e.g., kitchen plumbing, window replacement, painting]

You are not required to be present during this time. We will use our master key to gain entry if you are not home. If you have pets, please ensure they are secured in a safe location.

This notice is being provided in accordance with your lease agreement and local laws regarding landlord entry.

If you have any questions, please contact me at [Your Phone Number] or [Your Email].

Sincerely,

[Your Name/Company Name]

[Your Title]