

## **NOTICE OF INTENT TO ENTER PREMISES**

**Date:** [Date of Notice]

**To:** [Tenant Name(s)]

**Property Address:** [Full Address of Rental Unit]

Dear [Tenant Name],

This letter serves as formal notice that the Landlord or their authorized agent intends to enter the premises listed above on the following date and time:

**Date of Entry:** [Date]

**Estimated Time:** [Start Time] to [End Time]

The purpose of this entry is to verify compliance with the terms of your lease agreement and to investigate a potential lease violation regarding: [Specify violation, e.g., unauthorized pets, unauthorized occupants, or property damage].

This entry is being conducted in accordance with your lease agreement and local landlord-tenant laws. You are not required to be present during this time; however, please ensure that any pets are secured and that all locks allowing access to the unit are functional for the Landlord's key.

If you have any questions, please contact me immediately at [Your Phone Number] or [Your Email Address].

Sincerely,

[Landlord or Property Manager Name]

[Company Name, if applicable]

[Contact Phone Number]