

NOTICE OF ENTRY FOR APPLIANCE REPAIR

Date: [Date of Notice]

To: [Tenant Name(s)]

Property Address: [Full Address and Unit Number]

Dear Tenant,

This letter serves as formal notice that management or authorized repair personnel will be entering your residence to perform necessary appliance repairs.

Scheduled Date: [Date of Entry]

Estimated Time Window: [Start Time] to [End Time]

Appliance(s) to be Serviced:

[e.g., Refrigerator, Dishwasher, Oven, Washing Machine]

Reason for Entry:

[e.g., Routine maintenance, requested repair, part replacement]

Please ensure that the area around the appliance is clear of personal items and that any pets are secured in a separate room for the duration of the visit. You do not need to be present for this repair to take place.

If you have any questions or need to reschedule, please contact the management office immediately at [Phone Number] or [Email Address].

Thank you for your cooperation.

Sincerely,

[Your Name/Property Manager Name]

[Management Company Name]