

Notice of Entry: Smoke Detector Maintenance

Date: [Date]

To the Resident(s) of: [Unit Number/Address]

Dear Resident,

Please be advised that management or authorized personnel will be entering your unit to perform a mandatory smoke detector inspection and maintenance check.

Date of Entry: [Date]

Estimated Time: [Time Window, e.g., 9:00 AM to 5:00 PM]

The purpose of this visit is to test the operation of all smoke alarms, replace batteries if necessary, and ensure that your unit is in compliance with fire safety regulations. This process typically takes 10 to 15 minutes.

If you have pets, please ensure they are secured in a crate or a separate room for the duration of the inspection. You do not need to be present during this time.

Thank you for your cooperation in keeping our building safe.

Sincerely,

[Your Name/Property Management Name]

[Contact Phone Number]