

[Date]

[Tenant Name]

[Property Address]

[City, State, Zip Code]

RE: Notice of Lease Renewal

Dear [Tenant Name],

Your current lease agreement for the property located at [Property Address] is scheduled to expire on [Current Lease End Date].

We would like to offer you a renewal of your lease under the following terms:

- **New Lease Term:** [Number of Months] months
- **New Expiration Date:** [New Lease End Date]
- **Monthly Rent Amount:** \$[Amount]

All other terms and conditions of your original lease agreement will remain in full force and effect. If you choose not to renew, you are required to provide written notice of your intent to vacate by [Notice Deadline Date].

To accept this offer, please sign and return this letter or the attached lease amendment by [Response Deadline Date].

If you have any questions regarding this renewal, please contact us at [Phone Number] or [Email Address].

Sincerely,

[Landlord or Property Manager Name]

[Company Name, if applicable]

Tenant Acceptance:

I/We accept the terms of this lease renewal.

Signature: _____ Date: _____