

[Date]

[Tenant Name]
[Property Address]
[Unit Number]
[City, State, Zip Code]

Subject: Lease Renewal Offer

Dear [Tenant Name],

Your current lease for the property located at [Property Address] is scheduled to expire on [Current Lease End Date]. We value your residency and would like to offer you the opportunity to renew your lease for another term.

The terms for your lease renewal are as follows:

- **New Lease Term:** [Number of Months] months
- **New Lease Start Date:** [Date]
- **New Lease End Date:** [Date]
- **New Monthly Rent:** \$[Amount]

All other terms and conditions of your original lease agreement will remain in full force and effect.

If you wish to accept this renewal offer, please sign and return this letter or the attached lease amendment by [Deadline Date]. If we do not hear from you by this date, we will assume you intend to vacate the property at the end of your current lease.

If you have any questions, please contact us at [Phone Number] or [Email Address].

Sincerely,

[Landlord or Property Manager Name]
[Company Name]

Tenant Acceptance:

I/We accept the terms of this lease renewal.

Signature: _____ Date: _____