

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email]

[Date]

[Tenant Name]  
[Property Address]  
[City, State, Zip Code]

**RE: NOTICE TO TERMINATE MONTH-TO-MONTH TENANCY**

Dear [Tenant Name],

Please be advised that I am electing not to renew your month-to-month lease agreement for the property located at [Property Address].

This letter serves as official notice that your tenancy will terminate on [Termination Date, e.g., last day of the next month], which is at least [Number of Days, e.g., 30] days from the date of this notice.

You are required to vacate the premises, remove all personal belongings, and return all keys to the landlord by [Time, e.g., 11:59 PM] on the termination date mentioned above.

Prior to your departure, a move-out inspection will be conducted. Please contact me to schedule a time for this inspection. Your security deposit will be returned to you, minus any lawful deductions for damages or unpaid rent, within [Number] days of your move-out date, as per state law.

Please provide your forwarding address below or via email to ensure the delivery of your security deposit and any final correspondence.

Sincerely,

[Your Signature]

[Your Printed Name]