

[Date]

[Tenant Name]

[Tenant Address]

[City, State, Zip Code]

Subject: Notice of Revision to Pet Policy

Dear [Tenant Name],

This letter serves as formal notice that the pet policy for [Property Name/Address] has been revised. These changes are intended to ensure a safe and comfortable living environment for all residents.

The updated policy includes the following key changes:

- [Description of Change 1, e.g., Increase in pet deposit/rent]
- [Description of Change 2, e.g., New breed or weight restrictions]
- [Description of Change 3, e.g., Required DNA testing or updated vaccination records]

These revisions will take effect on **[Effective Date]**.

If you currently have a registered pet, please note that:

[Option A: You are grandfathered into the previous terms until lease renewal.]

[Option B: You must comply with the new terms by the effective date above.]

A full copy of the updated Pet Policy Agreement is attached to this notice. Please review it carefully. If your current lease requires a signature for policy updates, please return a signed copy to the management office by [Deadline Date].

If you have any questions regarding these changes, please contact the management office at [Phone Number] or [Email Address].

Thank you for your cooperation.

Sincerely,

[Your Name/Property Manager Name]

[Management Company Name]