

# Move-Out Cleaning Instructions

Dear Tenant,

To ensure the full return of your security deposit, please follow these cleaning requirements before returning your keys. The property should be left in the same condition as when you moved in, excluding normal wear and tear.

## 1. General Areas (All Rooms)

- Remove all personal belongings and trash.
- Dust all ceiling fans and light fixtures.
- Wipe down all baseboards, window sills, and door frames.
- Clean all light switches and outlet covers.
- Remove cobwebs from corners and ceilings.
- Clean inside all closets and wipe down shelves.
- Vacuum all carpets and mop all hard flooring.

## 2. Kitchen

- Clean the inside and outside of the oven, including racks and broiler pan.
- Scrub the stovetop, drip pans, and vent hood filter.
- Clean the inside, outside, and top of the refrigerator and freezer.
- Clean the microwave inside and out.
- Empty and wipe down the inside of all cabinets and drawers.
- Scrub the sink, faucet, and countertops.
- Clean the dishwasher exterior and rim.

## 3. Bathrooms

- Scrub and disinfect the bathtub, shower walls, and glass doors.
- Clean and sanitize the toilet (inside, outside, and base).
- Clean the vanity, sink, and mirror.
- Wipe out the inside of the medicine cabinet and vanity drawers.
- Ensure all tile grout is free of soap scum and mold.

## 4. Windows and Walls

- Clean the inside of all windows and tracks.
- Wipe down blinds or wash curtains if applicable.
- Remove any nails or hooks from walls and wipe away scuff marks.

## 5. Exterior and Utilities

- Sweep the porch, patio, or balcony.
- Clean out the garage or storage unit if applicable.
- Ensure all trash bins are empty and clean.

Please ensure all keys, remotes, and parking passes are returned by the move-out date.

Thank you for your cooperation.

Sincerely,

Management