

NOTICE OF SCHEDULED POWER INTERRUPTION

Date: [Insert Date of Notice]

To: All Residents and Owners of [Insert Condominium Name]

Subject: Scheduled Electrical Maintenance and Power Shutoff

Dear Residents,

Please be advised that there will be a scheduled power interruption to perform necessary electrical maintenance/repairs in our building.

Scheduled Date: [Insert Date of Shutoff]

Estimated Duration: [Insert Start Time] to [Insert End Time]

Areas Affected:

[Insert Affected Areas, e.g., All Residential Units, Common Areas, Elevators, Parking Garage]

Important Precautions:

- Turn off all sensitive electronic equipment (computers, televisions, etc.) before the scheduled start time.
- Keep refrigerator and freezer doors closed during the outage to maintain temperature.
- Please note that elevators will be out of service during this period. Residents with mobility concerns should plan accordingly.
- Common area lighting and security systems may be limited.

We apologize for any inconvenience this may cause and thank you for your cooperation in maintaining the building's infrastructure.

For any questions or concerns, please contact the Management Office at [Insert Phone Number] or [Insert Email Address].

Sincerely,

The Building Management
[Insert Condominium Name]