

Date: [Insert Date]

To: [Recipient Name/All Occupants]

Address: [Insert Property Address/Unit Number]

Subject: NOTICE OF MANDATORY FUMIGATION AND PEST CONTROL COMPLIANCE

Dear [Recipient Name],

This letter serves as official notification that a mandatory pest control and fumigation treatment has been scheduled for the entire premises. Compliance with this procedure is required under the terms of your [Lease Agreement/Property Regulations] to ensure the health and safety of all occupants and the structural integrity of the building.

Scheduled Date: [Insert Date]

Scheduled Time: [Insert Time Window]

Service Provider: [Insert Company Name]

Required Preparations:

- Clear all countertops and tabletops of food items and utensils.
- Ensure all pets are removed from the premises during the scheduled time.
- Provide access to all rooms, closets, and cabinets under sinks.
- [Insert Additional Requirement, e.g., Cover fish tanks/Open windows after].

Please be advised that if access is not granted on the scheduled date, or if the unit is not prepared according to the instructions above, you may be held liable for rescheduling fees or further administrative action.

If you have any questions or have discovered specific pest issues that need to be addressed, please contact the management office at [Insert Phone Number] or [Insert Email Address] no later than [Insert Deadline].

Thank you for your immediate cooperation.

Sincerely,

[Your Name/Property Manager Name]

[Company/Organization Name]