

Date: [Insert Date]

To: All Residents/Tenants of [Insert Building/Property Name]

Subject: Notice of Routine Mandatory Pest Control Treatment

Dear Resident,

Please be advised that a routine mandatory pest control treatment has been scheduled for all units and common areas of the property. This service is part of our preventative maintenance program to ensure a clean and healthy environment for everyone.

Service Schedule:

- **Date:** [Insert Date of Service]
- **Time Window:** [Insert Time, e.g., 9:00 AM - 5:00 PM]

Entry Requirements:

Management and authorized pest control technicians will require access to your unit during the time frame listed above. If you are not home, [Management/Maintenance] will provide access using a master key.

Resident Instructions:

- Ensure all floors are clear of clutter.
- Clear items out from under sinks in the kitchen and bathrooms.
- Keep pets secured in a crate or remove them from the premises during the service.
- Cover any fish tanks and turn off air pumps.

Chemical Information:

The products used are approved for residential use. If you have specific health concerns, allergies, or are pregnant, please contact the management office immediately.

Thank you for your cooperation in maintaining a pest-free building.

Sincerely,

[Your Name/Property Manager Name]

[Property Management Company]

[Phone Number]