

**Date:** [Date]

**From:** [Property Manager/Landlord Name]

**To:** All Residents of [Property Name/Address]

# NOTICE OF MOLD AND HEALTH HAZARD REMEDIATION

Dear Resident,

This letter serves as official notice that mold growth has been identified in the following area(s) of the premises: **[Insert Specific Location/Unit Number]**.

To ensure the health and safety of all occupants, we have contracted professional remediation specialists to address the issue. The remediation process is scheduled to take place during the following period:

**Start Date:** [Date]

**Estimated Completion Date:** [Date]

**Work Hours:** [Start Time] to [End Time]

## Scope of Work:

The remediation process will include moisture control, removal of affected materials, professional cleaning of surfaces, and air filtration. During this time, you may notice equipment such as air scrubbers or dehumidifiers running in the area.

## Safety Precautions:

- Please avoid the immediate work area until the "Clearance Report" has been issued.
- Ensure all windows and doors remain closed as instructed by the technicians.
- [Optional: If relocation is necessary, include details here].

We take indoor air quality seriously and are committed to resolving this matter promptly. If you have any underlying health conditions that may be affected by this process, please contact the management office immediately.

Should you have any questions or require further information, please contact [Name] at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Printed Name]

[Title/Company Name]