Welcome Home

Date: [Date]

Property Address: [Property Address]

Tenant Name(s): [Tenant Names]

Dear Tenant,

Welcome to your new home! We are pleased to have you as a resident. Below you will find your move-in inspection checklist. Please complete this form thoroughly to document the current condition of the property.

Important Instructions:

- Complete this inspection within [Number] days of moving in.
- Note any existing damage, stains, or functional issues.
- Return a signed copy to the landlord/management office.
- Failure to return this form may result in the property being considered in perfect condition upon move-out.

If you have any questions, please contact [Contact Name] at [Phone/Email].

Sincerely,
[Landlord/Management Name]

Move-In Inspection Checklist

Area	Condition (Good/Fair/Poor)	Comments/Damages
Living Room		
Floors/Carpet		
Walls/Ceiling		
Kitchen		
Stove/Oven		
Refrigerator		
Sinks/Plumbing		
Bathroom		
Toilet/Shower		

Area	Condition (Good/Fair/Poor)	Comments/Damages
Tiles/Mirror		
Bedroom(s)		
Closets/Doors		
Windows/Screens		
General		
Lighting Fixtures		
Smoke Detectors		

Signatures:

Tenant Signature: _____ Date: _____

Landlord Signature: _____ Date: _____