Welcome to Your Stay!

Date: [Date]

Guest Name: [Guest Name]

Property Address: [Property Address]

Dear [Guest Name],

We are delighted to welcome you to [Property Name/Address]. We hope you enjoy your short-term stay with us. Below you will find essential information for your move-in.

Access & Wifi

- **Entry Code:** [Code]
- **Wifi Network:** [Network Name]
- **Wifi Password:** [Password]

House Rules

- Check-out time is [Time].
- No smoking inside the premises.
- Please keep noise to a minimum after [Time].

If you have any questions or emergencies, please contact [Host Name] at [Phone Number].

Sincerely,
[Management/Owner Name]

Move-In Inspection Checklist

Please complete this form within [Number] hours of arrival and report any pre-existing damages.

Area	Condition (Good/Fair/Poor)	Comments/Notes
Kitchen (Appliances, Counters)		
Living Room (Furniture, TV)		
Bedrooms (Linens, Mattress)		
Bathrooms (Plumbing, Tiles)		
Walls, Floors, & Windows		

Area	Condition (Good/Fair/Poor)	Comments/Notes
Heating/Air Conditioning		

Guest Signature: _____

Date: _____