

Date: [Insert Date]

Tenant Name: [Insert Tenant Name]

Address: [Insert Property Address]

Unit Number: [Insert Unit Number, if applicable]

**RE: NOTICE OF LEASE VIOLATION - UNAUTHORIZED PET**

Dear [Insert Tenant Name],

This letter serves as a formal warning regarding a violation of your residential lease agreement dated [Insert Lease Start Date]. It has come to our attention that an unauthorized pet is being kept on the premises.

According to Section [Insert Section Number] of your lease agreement, pets are strictly prohibited without prior written consent from the landlord. Our records indicate that no such approval has been granted for the animal currently at your residence.

To remain in compliance with your lease and avoid further legal action, including potential eviction, you are required to perform one of the following actions by [Insert Deadline Date]:

- Permanently remove the unauthorized pet from the premises.
- Contact the management office to determine if the pet is eligible for approval, pay any required pet deposits/fees, and sign a Pet Addendum (if applicable).

Please be advised that failure to remedy this violation by the date specified above will result in further action, which may include termination of your tenancy and formal eviction proceedings.

We value you as a tenant and hope to resolve this matter promptly. If you believe this notice has been sent in error, please contact our office immediately at [Insert Phone Number].

Sincerely,

[Your Name/Property Manager Name]

[Company Name]

[Contact Information]