Date: [Date]

Tenant Name: [Tenant Name]
Property Address: [Property Address, Unit Number]

Subject: Notice of Non-Compliance: Sanitation and Cleanliness Standards

Dear [Tenant Name],

This letter serves as a formal notice regarding the sanitary conditions of your rental unit. During a recent [inspection/maintenance visit] conducted on [Date], it was observed that the condition of the premises is not in compliance with the cleanliness standards outlined in your lease agreement.

The following issues were identified:

- [Issue 1: e.g., Accumulation of trash/debris]
- [Issue 2: e.g., Improper food storage/pest attraction]
- [Issue 3: e.g., Unsanitary bathroom or kitchen conditions]

Per your lease agreement, tenants are required to maintain the unit in a clean, safe, and sanitary condition. Failure to do so can lead to property damage, health hazards, and pest infestations.

Required Action:
Please remedy the issues listed above by [Compliance Deadline Date]. A follow-up inspection will be conducted on [Inspection Date] at [Time] to ensure the unit has been restored to an acceptable standard.

Failure to correct these issues may result in further action, which may include professional cleaning charges billed to your account or legal proceedings regarding lease violations.

If you have any questions or have already addressed these concerns, please contact the management office immediately.

Sincerely,

[Your Name/Property Manager Name]
[Company Name]
[Phone Number]
[Email Address]