

FINAL NOTICE: NOTICE OF INTENT TO TOW VEHICLE

Date: [Insert Date]

To the Owner/Operator of the following vehicle:

- **Make:** [Insert Make]
- **Model:** [Insert Model]
- **Color:** [Insert Color]
- **License Plate:** [Insert Plate Number]
- **Location:** [Insert Specific Parking Spot or Area]

This is a formal final notice regarding the unauthorized or prohibited parking of the vehicle described above. Despite previous warnings/notices, the vehicle remains in violation of [Insert Property Rules/City Ordinance/Lease Agreement].

Violation Details:

[Insert Violation, e.g., Expired tags, Parking in a fire lane, Unauthorized spot, Inoperable vehicle]

REQUIRED ACTION:

You are hereby notified that this vehicle must be removed from the premises no later than [Insert Time] on [Insert Date].

FAILURE TO COMPLY:

If the vehicle is not moved by the deadline stated above, it will be towed at the owner's expense without further notice. The vehicle will be impounded at:

[Insert Towing Company Name]
[Insert Towing Company Address]
[Insert Towing Company Phone Number]

Please contact the undersigned immediately if you have any questions or to confirm the vehicle has been moved.

Sincerely,

[Your Name/Property Manager Name]
[Company/Property Name]
[Phone Number]