

NOTICE OF PARKING VIOLATION

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Specific Location/Address]

TO THE OWNER/OPERATOR OF THE FOLLOWING VEHICLE:

- **Make:** [Insert Vehicle Make]
- **Model:** [Insert Vehicle Model]
- **Color:** [Insert Color]
- **License Plate:** [Insert Plate Number]

This letter serves as a formal notice that your vehicle was found parked in a designated **FIRE LANE**.

Parking in a fire lane is a violation of local fire codes and property regulations. Fire lanes must remain clear at all times to ensure that emergency vehicles (Fire, Medical, and Police) have immediate access to the building in the event of an emergency. Blocking these areas poses a significant safety risk to all occupants.

Please be advised of the following:

- This is a formal warning. Your vehicle information has been recorded.
- Future violations may result in your vehicle being towed at your own expense.
- Local law enforcement may be notified, which could result in official citations or fines.

Please move your vehicle immediately to a designated parking space. We appreciate your cooperation in keeping this property safe for everyone.

Sincerely,

[Your Name/Signature]

[Title/Position]

[Property Management/Company Name]