

NOTICE TO PAY RENT OR QUIT

Date: [Date of Notice]

To: [Tenant Name(s)]

And all other occupants in possession of the premises.

Address: [Full Property Address, including Unit Number]

NOTICE IS HEREBY GIVEN that according to the terms of your lease agreement, you are currently in default of your rent payments for the period of [Start Date] to [End Date].

The total amount of overdue rent currently owed is: **[\$Amount Due]**

You are hereby required to pay the full amount of rent due within [Number of Days, e.g., 3 or 5] days from the date of service of this notice.

Payment must be made to: [Landlord/Manager Name]

At the following address: [Address where payment should be delivered]

IF YOU FAIL TO PAY THE TOTAL AMOUNT DUE within the time period specified, you are required to vacate and deliver possession of the premises to the landlord. Failure to pay or quit the premises will result in legal proceedings against you to recover possession of the property, to recover the rent due, and to seek any additional damages allowed by law, including court costs and attorney fees.

Sincerely,

[Landlord/Property Manager Name]

[Phone Number]

[Email Address]

PROOF OF SERVICE

I, the undersigned, being at least 18 years of age, declare that I served this notice on [Date] by:

- Delivering a copy to the tenant personally.
- Leaving a copy with a person of suitable age and discretion at the residence/place of business.
- Posting a copy in a conspicuous place on the property and mailing a copy via certified mail.

Served by: [Signature of Person Serving Notice]