

NOTICE OF INTENT TO FILE EVICTION

Date: [Date]

To: [Tenant Name]

Address: [Property Address]

City, State, Zip: [City, State, Zip]

Dear [Tenant Name],

This letter serves as formal notice that you are currently in violation of your lease agreement for the property located at [Property Address].

The reason for this notice is: [State Reason, e.g., Non-payment of rent / Violation of lease terms].

As of today, your total balance due is \$[Amount].

You are hereby notified that if the total amount due is not paid in full, or the lease violation is not corrected within [Number] days from the date of this notice, I will have no choice but to initiate formal eviction proceedings in court without further notice.

Legal action may result in a court judgment against you, which can include the cost of unpaid rent, late fees, attorney fees, and court costs. This may also negatively impact your credit score and future rental applications.

Please contact me immediately at [Your Phone Number] to resolve this matter.

Sincerely,

[Landlord/Manager Name]

[Address]

[Phone Number]