

Date: [Insert Date]

To: All Residents / Tenants of [Insert Building/Property Name]

Subject: Notice of Routine Pest Control Service

Dear Resident,

This letter is to inform you that a routine pest control service has been scheduled for your unit and the common areas of the property.

Scheduled Date: [Insert Date]

Scheduled Time Window: [Insert Time, e.g., 9:00 AM - 1:00 PM]

The service will be performed by [Insert Company Name]. The technicians will be focusing on preventative treatments for common pests. All products used are approved by the EPA and will be applied by licensed professionals.

Instructions for Residents:

- Please ensure that children and pets are kept away from the technicians while they are working.
- Access to the areas under sinks in the kitchen and bathrooms may be required.
- If you have any specific pest concerns, please leave a note for the technician or contact management prior to the service date.

If you have any questions or require special accommodations, please contact the management office at [Insert Phone Number] or [Insert Email Address].

Thank you for your cooperation in keeping our community pest-free.

Sincerely,

[Your Name/Property Management Name]

[Property Management Company]