

Date: [Date]

To: All Tenants of [Property Name / Address]

Subject: Notice of Scheduled Pest Control Service

Dear Tenant,

Please be advised that a professional pest control service has been scheduled for your building and individual rental unit.

Service Date: [Date of Service]

Estimated Time: Between [Start Time] and [End Time]

The service will be performed by [Name of Pest Control Company]. A representative of management will accompany the technician to provide access to your unit if you are not home.

To ensure the treatment is effective, please complete the following:

- Clear all items from under kitchen and bathroom sinks.
- Ensure all food is stored in sealed containers or in the refrigerator.
- Keep countertops and floors clear of debris.
- Secure all pets in a crate or remove them from the premises during the service time.

The products used are professional grade and safe for residential use when applied correctly. However, if you have specific health concerns, allergies, or are pregnant, you may wish to remain out of the unit during the application and for [Number] hours afterward.

If you have any questions or need to report specific pest issues in your unit prior to the visit, please contact the management office at [Phone Number] or [Email].

Thank you for your cooperation in keeping our building clean and pest-free.

Sincerely,

[Your Name/Property Manager Name]

[Property Management Company]