

URGENT NOTICE: PEST CONTROL INSPECTION ADVISORY

Date: [Insert Date]

To: All Residents/Tenants of [Insert Building Name/Address]

Dear Resident,

This is an urgent advisory to inform you that a mandatory pest control inspection has been scheduled for your unit and the surrounding common areas.

Scheduled Inspection Date: [Insert Date]

Time Window: [Insert Time, e.g., 9:00 AM - 5:00 PM]

This inspection is necessary due to reported activity in the building. To ensure the effectiveness of this inspection, please comply with the following:

- Ensure clear access to all baseboards, under sinks, and behind appliances.
- Keep all pets secured in a crate or remove them from the premises during the inspection window.
- Clear items out of kitchen and bathroom cabinets if previously requested by management.

Failure to provide access may result in a follow-up fee or further administrative action as per your lease agreement. We apologize for any inconvenience this may cause and appreciate your immediate cooperation in maintaining a pest-free environment.

If you have any questions or need to report specific issues prior to the visit, please contact the management office at [Insert Phone Number] or [Insert Email Address].

Sincerely,

[Your Name/Property Manager Name]

[Building Management Company]

[Contact Information]