

Date: [Insert Date]

To: All Residents / Tenants of [Insert Property Name/Address]

Subject: Notice of Termite Inspection and Treatment

Dear Resident,

Please be advised that a professional pest control company will be conducting a termite inspection and preventative treatment at the property on the following date(s):

Scheduled Date: [Insert Date]

Scheduled Time: [Insert Time Window, e.g., 9:00 AM to 5:00 PM]

Scope of Work:

The inspection will involve checking the interior and exterior of the building, including [list specific areas, e.g., crawl spaces, basements, and baseboards]. If active termites are found, localized treatment may be applied.

Requirements for Residents:

- Please ensure that an adult is present to provide access, or provide permission for management to enter using a master key.
- Clear items away from [insert specific areas, e.g., walls and under-sink cabinets] to allow the technician full access.
- Keep all pets secured in a crate or removed from the premises during the inspection/treatment.

Safety Information:

The products used are approved by regulatory agencies. However, as a precaution, it is recommended that [insert safety advice, e.g., children and pets stay clear of treated areas until dry].

If you have any questions or need to reschedule, please contact the management office at [Insert Phone Number] or [Insert Email Address].

Thank you for your cooperation in maintaining the property.

Sincerely,

[Your Name/Property Manager Name]

[Property Management Company Name]