

[Date]

[Homeowner Name]

[Homeowner Address]

[City, State, Zip Code]

Subject: Notice of Updated Architectural Control Committee (ACC) Guidelines

Dear Homeowner,

This letter is to inform you that the Board of Directors and the Architectural Control Committee (ACC) for [Association Name] have officially approved updates to our community guidelines.

The purpose of these updates is to ensure our standards remain current with modern materials and to maintain the aesthetic harmony and property values of our neighborhood. These changes are effective as of [Effective Date].

Key updates include changes to the following sections:

- [Section Name/Topic, e.g., Fencing Materials]
- [Section Name/Topic, e.g., Exterior Paint Colors]
- [Section Name/Topic, e.g., Landscaping Requirements]

Please note that any projects approved prior to this date are not affected. However, all new applications submitted after [Effective Date] must comply with the revised guidelines.

You can view or download the full updated document on the community website at [Website URL] or request a digital copy by emailing [Email Address].

Thank you for your cooperation in keeping [Association Name] a beautiful place to live.

Sincerely,

[Name]

[Title, e.g., Board President / ACC Chair]

[Association Name]