

## **FINAL WARNING NOTICE**

Date: [Insert Date]

To: [Tenant Name]

Address: [Property Address]

Unit Number: [Unit Number]

**Subject: FINAL REQUEST FOR PROOF OF RENTERS INSURANCE**

Dear [Tenant Name],

This is a final formal notice regarding your failure to provide valid proof of renters insurance as required by your lease agreement dated [Lease Start Date].

Despite previous requests on [Date of First Notice] and [Date of Second Notice], we have not received a current Certificate of Insurance listing [Property Management/Landlord Name] as an Interested Party/Additional Interest.

Per your lease agreement, maintaining active renters insurance is a mandatory condition of your residency. Your policy must meet the following minimum requirements:

- Minimum Liability Coverage: \$[Amount]
- Interested Party: [Name and Address to be listed]

### **REQUIRED ACTION:**

You must provide proof of coverage to the management office no later than [Deadline Date/Time].

Failure to comply with this final request will result in further action, which may include:

- Legal proceedings for lease violation.
- Fees or fines as outlined in your lease agreement.
- Force-placed insurance at your expense (if applicable).

Please submit your documentation immediately via [Email Address/Online Portal/In-Person]. If you have already submitted this information in the last 24 hours, please disregard this notice.

Sincerely,

[Your Name/Property Manager Name]

[Property Name/Company]

[Phone Number]