

NOTICE OF BELIEF OF ABANDONMENT OF COMMERCIAL PROPERTY

Date: [Insert Date]

To (Tenant Name): [Insert Tenant Name]

Address: [Insert Tenant Last Known Address]

Premises: [Insert Address of Commercial Property]

Dear [Insert Tenant Name],

This notice is given pursuant to the laws of the State of [Insert State Name] regarding the commercial real property located at [Insert Full Address of Property].

The rent on this property has been due and unpaid for [Number] consecutive days, and the Landlord believes that you have abandoned the property.

The real property will be deemed abandoned and your lease will terminate on [Insert Date - typically 15-18 days after notice is served] unless before that date the Landlord receives at the address indicated below a written notice from you stating both of the following:

- Your intent not to abandon the real property.
- An address at which you may be served by certified mail in any action for rent or damages related to the property.

In addition, the following personal property remains on the premises:
[Insert Brief Description of Leftover Items/Equipment]

If you fail to contact the Landlord and/or remove the personal property, it will be disposed of according to state law. You may be liable for the costs of storage and advertising if applicable.

Send Response To:

[Landlord/Manager Name]

[Company Name]

[Mailing Address]

[Phone Number]

Sincerely,

[Signature]

[Printed Name]

Landlord/Authorized Agent