

**DATE:** [Insert Date]

**TO:** [Mortgagor/Owner Name]

**ADDRESS:** [Property Address]

**CITY, STATE, ZIP:** [City, State, Zip Code]

**RE: NOTICE OF INTENT TO SECURE ABANDONED PROPERTY**

Dear [Mortgagor/Owner Name],

Regarding the property located at: [Insert Property Address]

Inspection of the above-referenced property on [Insert Date of Inspection] indicates that the premises appear to be vacant and/or abandoned. Evidence of abandonment includes, but is not limited to: [e.g., disconnected utilities, accumulation of mail, overgrown vegetation, or lack of personal belongings].

Please be advised that pursuant to the terms of your Mortgage/Deed of Trust and applicable state law, [Insert Lender/Servicer Name] intends to take necessary actions to protect and secure the property. These actions may include, but are not limited to:

- Changing exterior door locks.
- Winterizing the plumbing systems.
- Boarding broken windows or doors.
- Maintaining the exterior grounds to comply with local ordinances.

**IF THIS PROPERTY IS NOT ABANDONED:**

If you are still residing at this property or have not abandoned the premises, you must contact us immediately at [Insert Phone Number] within [Insert Number of Days, e.g., 48-72] hours of receipt of this notice. Failure to respond will result in the property being deemed abandoned, and securing measures will proceed.

This notice is not an eviction. It is an effort to preserve the value of the collateral and ensure the safety of the neighborhood.

Sincerely,

[Your Name/Representative Name]

[Company Name]

[Phone Number]

[Email Address]