

[Date]

[Homeowner Name]
[Property Address]
[City, State, Zip Code]

RE: NOTICE OF VIOLATION - ABANDONED PROPERTY

Dear [Homeowner Name],

This letter serves as a formal notice regarding a violation of the [HOA Name] Covenants, Conditions, and Restrictions (CC&Rs) at your property located at [Property Address].

On [Date of Inspection], it was observed that the following personal property appears to be abandoned or stored improperly on your premises: [Description of Property, e.g., inoperable vehicle, discarded furniture, or debris].

According to [Section/Article Number] of the Association's governing documents, "abandoned, unsightly, or non-functional items are prohibited from being stored in public view."

Required Action:

Please remove the item(s) mentioned above or move them to an enclosed area (such as a garage) by [Deadline Date].

Failure to rectify this violation by the date specified may result in fines of \$[Amount] per day or other enforcement actions as permitted by our bylaws.

If you have already addressed this issue, please disregard this notice. If you require an extension or wish to appeal this notice, please contact the Board of Directors at [Phone Number/Email] before the deadline.

Thank you for your cooperation in keeping our community clean and beautiful.

Sincerely,

[Your Name/Signature]
[Title, e.g., HOA Board President/Property Manager]
[HOA Name]