

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]

[Date]

[Lender/Service Name]  
[Loss Mitigation Department]  
[Address]  
[City, State, Zip Code]

**RE: Notice of Default Intervention - Account Number: [Your Account Number]**

Dear [Contact Name or Department],

I am writing this letter in response to the Notice of Default received on [Date]. I am formally requesting a meeting or teleconference to discuss loss mitigation options and alternatives to foreclosure for the property located at [Property Address].

I am currently experiencing a financial hardship due to [Briefly state reason, e.g., job loss, medical emergency, etc.]. Despite these challenges, I am committed to resolving this delinquency and would like to explore the following options:

- Loan Modification
- Forbearance Agreement
- Repayment Plan
- Short Sale or Deed in Lieu of Foreclosure

Please find the enclosed financial documents, including [List documents, e.g., recent pay stubs, bank statements, and tax returns], to assist in your review of my eligibility for these programs.

I request that you stay any further foreclosure proceedings while my application for intervention is being reviewed. Please contact me at [Phone Number] or [Email Address] to schedule a time to discuss my file.

Thank you for your immediate attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]