

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

[Landlord or Property Manager Name]
[Landlord Address]

Re: Request for Temporary Rent Reduction due to Medical Emergency

Dear [Landlord Name],

I am writing to formally request a temporary reduction in my monthly rent for the property located at [Your Address].

Recently, I experienced an unexpected medical emergency involving [myself / a family member]. Due to this situation, I have incurred significant medical expenses and have suffered a loss of income because I am [unable to work / providing full-time care].

I am currently paying \$[Current Rent Amount] per month. Because of this financial hardship, I am requesting a temporary reduction to \$[Proposed Rent Amount] for a period of [Number of Months] months, beginning on [Start Date].

I have always valued being a responsible tenant and intend to return to my full rent payments as soon as my circumstances stabilize. I am happy to provide documentation regarding my medical situation or loss of income if required.

Please let me know if you are open to this arrangement or if there is a payment plan we can discuss. Thank you for your time and understanding during this difficult time.

Sincerely,

[Your Signature]
[Your Printed Name]