

[Your Name]
[Current Address]
[City, State, Zip Code]
[Phone Number]
[Email]

[Date]

[Landlord or Property Manager Name]
[Company Name]
[Address]
[City, State, Zip Code]

Re: Counteroffer for Voluntary Move-Out Agreement - [Property Address]

Dear [Landlord Name],

Thank you for your recent offer of \$[Amount Offered] to voluntarily vacate the premises at [Property Address] by [Original Date].

I am interested in reaching a mutual agreement; however, the initial amount offered is not sufficient to cover the costs associated with an accelerated relocation, including moving expenses, security deposits, and the current market rate for a new rental.

I would like to propose the following counteroffer:

- **Relocation Payment:** A total payment of \$[Requested Amount].
- **Security Deposit:** Full return of my security deposit (\$[Deposit Amount]), provided the unit is left in "broom clean" condition, excluding normal wear and tear.
- **Move-Out Date:** I will vacate the property and hand over the keys by [New Proposed Date].
- **Neutral Reference:** A written positive rental reference for future applications.

Upon acceptance of these terms, we can sign a formal "Cash for Keys" agreement releasing both parties from the lease obligations. I am prepared to move forward quickly once these terms are met.

Please let me know your decision by [Date/Time]. I look forward to resolving this matter amicably.

Sincerely,

[Your Signature]

[Your Printed Name]