

[Your Name]  
[Your Current Address]  
[City, State, Zip Code]  
[Your Phone Number]  
[Your Email Address]

[Date]

[Recipient Name or Agency Name]  
[Organization Address]  
[City, State, Zip Code]

Subject: Request for Natural Disaster Relocation Support

To Whom It May Concern,

I am writing to formally request relocation assistance following the recent [Name of Disaster, e.g., Hurricane, Wildfire, Flood] that occurred on [Date of Event].

Due to this event, my primary residence located at [Full Address of Damaged Property] has been rendered [uninhabitable/unsafe/inaccessible]. As a result, I am forced to relocate to ensure the safety of my household. I am seeking support regarding:

- Temporary or permanent housing placement
- Financial assistance for moving expenses
- Security deposits and first month's rent for a new residence
- Storage unit costs for salvaged belongings

Attached to this letter, please find documentation supporting my claim, including [list documents, e.g., photos of damage, insurance reports, or government disaster declarations].

I am eager to discuss the available programs and the next steps in the relocation process. Please contact me at [Phone Number] or [Email Address] at your earliest convenience.

Thank you for your time and assistance during this difficult period.

Sincerely,

[Your Signature]

[Your Printed Name]