

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]

[Date]

[Tax Assessor/Collector Name]
[County/City Department Name]
[Department Address]

RE: Tax Lien Forgiveness Proposal for Parcel Number: [Insert Parcel ID/APN]

Dear [Contact Name or Tax Commissioner],

I am writing to formally request a partial or full forgiveness of the outstanding tax liens, penalties, and interest currently held against the vacant land located at [Property Address or Legal Description].

The total amount currently owed is \$[Total Amount]. I am proposing a settlement of \$[Proposed Settlement Amount] to be paid in full by [Date] in exchange for the release of all current liens and the waiver of accrued interest and penalties.

I am making this request due to the following circumstances regarding the property:

- [Reason 1: e.g., Financial hardship preventing payment]
- [Reason 2: e.g., Property is currently unusable or lacks utilities]
- [Reason 3: e.g., Intent to develop the land and return it to the active tax roll]

Accepting this proposal will allow for the immediate productive use of the land, increasing the surrounding property values and ensuring future timely tax payments. I have enclosed [List any supporting documents, e.g., financial statements or property appraisals] for your review.

Thank you for your time and for considering this proposal. I look forward to your response.

Sincerely,

[Your Signature]
[Your Printed Name]