

[Your Name/Company Name]

[Your Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[County Treasurer/Tax Collector Name]

[Department Name]

[Address]

[City, State, Zip Code]

**RE: Property Tax Settlement Proposal**

**Property Address:** [Full Property Address]

**Parcel ID / APN:** [Insert Number]

**Total Outstanding Balance:** [Insert Total Amount]

To the Office of the Tax Collector,

I am writing to formally submit a settlement proposal regarding the delinquent property taxes owed on the multi-family residential property referenced above. As the [Owner/Authorized Representative], I am seeking a compromise to resolve this lien and return the property to a current status.

Due to [briefly state reason: e.g., economic hardship, high vacancy rates, or deferred maintenance costs], the property has fallen behind on its tax obligations. I am committed to maintaining this housing asset and am prepared to make a lump-sum payment to settle the debt.

**Proposed Settlement Terms:**

- **Settlement Amount:** \$[Insert Amount]
- **Payment Timeline:** Within [Number] days of written approval.
- **Request:** Waiver of accrued [penalties/interest/fees] totaling \$[Insert Amount].

This offer is made in good faith to avoid further legal proceedings or tax foreclosure. A settlement will allow for the immediate allocation of funds toward property improvements and stabilized management of the multi-family units.

Please review this proposal and inform me of the necessary steps to finalize this agreement. I can be reached at [Your Phone Number] or [Your Email] to discuss this matter further.

Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]