

[Your Name/Contact Person]

[Your Company Name]

[Company Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Recipient Name]

[Title, e.g., Procurement Manager/Property Manager]

[Recipient Company Name]

[Recipient Address]

[City, State, Zip Code]

RE: Application for Preferred Vendor Status - Pest Control Services

Dear [Recipient Name],

I am writing to formally express interest in establishing [Your Company Name] as a preferred vendor for pest control services for [Recipient Company Name]. With our extensive experience in commercial pest management and our commitment to environmental safety, we are confident in our ability to provide superior service to your properties.

[Your Company Name] specializes in comprehensive pest solutions, including:

- Integrated Pest Management (IPM) programs
- Scheduled preventative maintenance
- Emergency call-out services
- Termite inspection and treatment
- Rodent exclusion and control

We pride ourselves on our highly trained, licensed technicians and our use of industry-leading technology. We currently maintain all necessary certifications, comprehensive liability insurance, and worker's compensation coverage to meet your corporate compliance standards.

Attached to this letter, you will find our company profile, a list of current references, and proof of insurance. We would welcome the opportunity to discuss how our tailored pest control strategies can support your operational goals and maintain the integrity of your facilities.

Thank you for your time and for considering our application. I look forward to the possibility of working with you.

Sincerely,

[Signature]

[Your Printed Name]

[Your Job Title]