

[Your Name/Title]
[Your Company Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Recipient Name]
[Recipient Title/Vendor Management]
[Organization/Lending Institution Name]
[Address]
[City, State, Zip Code]

RE: Application for Preferred Vendor Status - Title and Escrow Services

Dear [Recipient Name],

On behalf of [Your Company Name], I am writing to formally express our interest in becoming a preferred vendor for title and escrow services for [Organization Name]. With our extensive experience in the industry, we are confident that our professional expertise and commitment to efficiency will provide significant value to your team and your clients.

[Your Company Name] specializes in comprehensive title insurance, closing coordination, and escrow management. We pride ourselves on the following core strengths:

- **Accuracy and Speed:** We utilize advanced title software to ensure rapid turnaround times on commitments and reports.
- **Compliance:** Our operations are fully compliant with ALTA Best Practices and all relevant state and federal regulations.
- **Customer Service:** We provide dedicated points of contact to ensure seamless communication throughout the closing process.
- **Security:** We employ rigorous wire fraud prevention protocols and secure data encryption to protect all parties involved.

I have attached our company profile, current fee schedule, proof of Errors and Omissions (E&O) insurance, and licensing documentation for your review. We would welcome the opportunity to discuss how our services can support [Organization Name]'s high standards for real estate transactions.

Thank you for your time and for considering [Your Company Name] as a preferred partner. We look forward to the possibility of working with you.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Company Name]