

Date: [Insert Date]

[Moving Company Name]

[Street Address]

[City, State, Zip Code]

RE: Partnership Agreement for Relocation Services

Dear [Contact Name],

This letter serves as a formal agreement between **[Brokerage Name]** (the "Brokerage") and **[Moving Company Name]** (the "Moving Company") regarding a strategic partnership for client relocation services.

1. Purpose of Partnership

The Brokerage intends to refer clients in need of professional moving and packing services to the Moving Company. In return, the Moving Company agrees to provide priority scheduling and specialized rates for referred clients.

2. Referral Process

The Brokerage will provide the Moving Company with the client's contact information and moving requirements. The Moving Company agrees to contact the lead within [Insert Number] hours of receipt.

3. Incentives and Fees

[Choose one option]

Option A: The Moving Company shall pay the Brokerage a referral fee of [Insert Amount or Percentage] for every completed contract.

Option B: The Moving Company shall provide a [Insert Percentage]% discount directly to the clients referred by the Brokerage.

4. Terms of Service

The Moving Company maintains all necessary licenses and insurance required by law. The Moving Company remains solely responsible for the execution of moving services and any liability arising therefrom.

5. Confidentiality

Both parties agree to keep all client data and the financial terms of this agreement confidential.

6. Termination

Either party may terminate this agreement with [Insert Number] days' written notice.

Please sign below to indicate your acceptance of these terms.

Sincerely,

[Your Name]
[Your Title]
[Brokerage Name]

Agreed and Accepted By:

[Moving Company Representative Name]
[Title]
[Date]