

[Sender Name]
[Sender Title]
[Company Name]
[Date]

[Recipient Name]
[Recipient Title]
[Client Company Name]

Subject: Annual Renewal Acknowledgment of Appraisal Service Level Agreement (SLA)

Dear [Recipient Name],

This letter serves as formal acknowledgment of the annual renewal of the Service Level Agreement (SLA) for appraisal services between [Company Name] and [Client Company Name].

We confirm that the terms, conditions, and performance standards outlined in the original agreement dated [Original Contract Date] remain in full effect for the upcoming period of [Start Date] to [End Date]. This includes our commitment to turnaround times, quality control benchmarks, and reporting standards.

By signing below, both parties acknowledge the continuation of the current service standards and agree to uphold the obligations set forth in the agreement.

We look forward to another year of successful partnership.

Sincerely,

[Signature]
[Sender Name]

Acknowledgment of Renewal:

Client Signature: _____

Date: _____