

**Date:** [Insert Date]

**To:** [Appraisal Company Name]  
[Contact Person Name]  
[Address]  
[City, State, Zip Code]

**Subject:** Acknowledgment of Agreement for Expedited Appraisal Services

Dear [Contact Person Name],

This letter serves as formal acknowledgment and acceptance of the terms outlined in the Agreement for Expedited Appraisal Services dated [Insert Date of Agreement].

We confirm our request for the appraisal of the property located at:  
**[Property Address]**

We acknowledge the following specific terms for this expedited request:

- **Service Fee:** \$[Amount], which includes the expedited processing surcharge.
- **Delivery Deadline:** The completed appraisal report is to be delivered by [Insert Time] on [Insert Date].
- **Payment Terms:** [Insert Payment Terms, e.g., Due upon receipt or Prepaid].

By signing below, we agree to provide all necessary documentation and property access immediately to ensure the agreed-upon timeline is met.

Sincerely,

[Your Name/Company Name]  
[Your Title]  
[Your Phone Number]

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**Authorized Signature**

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**Printed Name and Date**